



ACCOUNTANT: Statutory Reporting

Bidvest Insurance is a non-Life insurer within the Financial Services division of the larger Bidvest Group and operates alongside other great companies such as Bidvest Bank, Bidvest Life, FMI, Compendium Insurance Brokers and others.

Bidvest Insurance was founded in 1997 and provides niche value added products to customers through its Direct Channel which operates via call centres, as well as its Affinity Channel that partners with distribution networks. Our products are designed to protect consumers and deliver exceptional service levels when our customers need us most, so that we can deliver on our purpose 'To protect everyday South Africans, against foreseeable events and their financial losses, so that we can all contribute to a better South Africa'.

We have successfully expanded and evolved through our dedicated commitment to our values, customers, partners, and staff. Interested individuals looking to join Bidvest Insurance can expect to join a young and energetic team that challenge convention and who are intent on building long term relationships with all stakeholders.

Being a part of Bidvest, one of South Africa's leading services, trading and distribution groups, your career aspirations with us are only limited by your own imagination.

Position Overview

The suitable candidate will be responsible for the statutory and regulatory reporting of the Insurance businesses, together with the management of the holding company's accounts and results.

What You'll Need



Attention to Detail

We like to keep our eyes on the prize at Bidvest Insurance! And that requires a strong need for attention to detail as it's the small things that can make a **BIG difference!**



Energy

We operate with passion and excitement & thrive off a '**can do!- let's go!**' attitude. We believe in embracing new challenges and celebrating our wins!



Positive Attitude

We believe in creating a positive work environment that is enjoyable to be apart of and we look to the individuals of the company to make a **positive contribution** to our culture



Think on your feet

Hand in hand with innovation, you need to be able to think on your feet. We work in a fast paced environment which often requires us to **adapt and think fast!**

Our Values

At Bidvest Insurance, we are all part of a BE'VOLUTION where we live our values each and every day for the benefit of our colleagues, customers, partners, stakeholders and our environment.



Our curiosity drives us to constantly improve our business



Anyone can do ordinary, we do extraordinary



Treat everyone with respect, in & outside our company



We always do the right thing, even when no one is looking



We're enthusiastic in everything we do - our energy is infectious



We're committed to understanding our customers, partners and colleagues

Key Responsibilities and Duties

Regulatory returns

- ▶ Timely preparation and submission of monthly, quarterly, and annual regulatory and statutory returns for the businesses.
- ▶ Key contact person within the business for financial related queries and information requests on regulatory returns.
- ▶ Establish a strong relationship with regulators and consultants.
- ▶ Keep updated with changes in the regulatory environment and their impact on return submissions.

Reporting, preparation, and analysis

- ▶ Manage the accounting function of the holding company accounts.
- ▶ Ensure timeous and accurate reporting to Group monthly.
- ▶ Ensure that submission of pack deadlines is met timeously.
- ▶ Point of contact for Group reporting.
- ▶ Establish a strong relationship with the subsidiaries.
- ▶ Provide support to subsidiaries on accounting related questions.

Other duties

- ▶ Supporting the Finance team with other ad hoc projects as and when required.
- ▶ Key contact person for internal and external audit.
- ▶ Support in the development and reporting for Board and Committee meetings.

Qualifications

- ▶ Matric
- ▶ Financial degree or equivalent
- ▶ 2 – 3 years' experience in a group reporting role is essential
- ▶ Experience with regulatory returns
- ▶ Short-term insurance experience environment is preferable

Knowledge and skills

- ▶ Strong analytical skills and attention to detail
- ▶ Excellent interpersonal and communication skills
- ▶ Ability to work under pressure, effectively manage time and meet regulated deadlines
- ▶ Maintain a positive attitude, work well with team member
- ▶ Advanced Microsoft Office skills (Word, Excel, PowerPoint)

Submissions:

Preference will be given to PDI candidates in line with our EE

Interested candidates to please submit their CV to: jobs@bidvestinsurance.co.za

Should you not hear from us within 2 weeks from date of application, please consider yourself unsuccessful

Bidvest Insurance is an authorised Financial Services Provider
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